

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, July 26, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 26, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Joyce Dragseth, Lionel Torgrude, Ted Eggebraaten, Gary Heldt, Tim Tompkins, Martin Stanwick, Janet Willmott, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board.

The Consent Agenda consisted of the agenda for the July 26, 2005 Commission Meeting, and the minutes from the July 12, 2005 Commission Meeting.

Welfare Matters: Case # 05-111 for Resolution was discussed, approval will follow; Case # 05-119 for hospital was denied; Case # 05-117 for rent was approved; Case # 05-115 for motel room was approved; Case #05-081 for hospital was denied; Case # 05-112 for hospital was denied; Case # 05-075 for hospital was denied; Case # 05-040 for hospital was denied; Case # 05-035 for hospital was denied; Case # 05-037 for hospital was denied; Case # 05-118 for rent and utilities was denied; Case # 05-120 for utilities was approved; Case # 05-121 for hospital was approved.

Travel/Education: Martin Stanwick to go to Huron, SD on July 19, 2005 to attend the Department of Corrections Juvenile Holdover Standards Workgroup. Jon Pike to go to Sioux Falls, SD on September 8-9, 2005 to attend the School Safety Conference. Stephanie Vogel to go to Minneapolis, MN on September 24-29, 2005 to attend the International City County Management Association Conference.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. A&B Business Equip, copier maint \$26.04; A&D Campers, BATA light \$15.25; Action Process, subpoena \$22.40; Ag First Coop, cleaner \$92.50; Anawski, Mark, child safety seat training \$14.00; Anderson Oil, diesel \$1,016.56; AT&T, phone \$208.11; Bauman, Chris, rent \$280.00; Blackburn & Stevens, CAA \$172.60; Bob Barker Co., inmate supplies \$458.45; Brookings Auto, part \$5.00; BMU, utilities \$599.38; Brkgs Co. Treasurer, postage, delinq taxes \$1,501.96; Brookings Register, publications/subscription \$362.63; Brookings Engraving, retirement plaque \$52.00; Brookings Hospital, blood tests \$2,392.00; Buhl's cleaners, rug rental/supplies \$61.80; Carquest, cleaner/parts \$155.68; Cell One, cell service \$647.40; Central Business Supply, supplies/copier maint \$2,836.28; Chief Supply, raincoat \$17.99; Credit Bureau of SF, skip tracing \$12.00; Dell, computer \$875.50; Dept of Transportation, contracts \$5,038.90; Dietrich, Donna, MI \$124.77; Elite Business,

copier maint \$63.60; L.G. Everist, concrete sand \$57.44; First Bank & Trust, transports \$153.77; First Call Unlocking, security lock \$652.50; Fishback Ins Agency, notary bond \$75.00; Fleming, Mary, 4H judge \$42.92; Foster, Bonnie, 4H judge \$25.00; G&K, laundry service \$202.63; Heldt, Gary, reimbursement for supplies \$350.96; Hogan, Tim, CAA \$1,819.88; Homestead Do-It Center, asphalt felt \$13.71; Hyde, Justin, CAA \$148.00; Insty Prints, lamination \$29.87; IBS, tech service \$4,896.43; Interstate Detroit Diesel, towing \$195.00; Jensen, Randy, zoning meeting \$43.96; Kidwiler, Mary, zoning meeting \$43.00; Kleinjan, Darrel, zoning \$47.16; Knutson, Duane, zoning meeting \$37.88; Kooistra, Nelva, MI \$15.00; Law School Foundation, book \$35.00; LexisNexis, internet \$110.00; Locators & Supplies, supplies \$83.32; Ludwig Construction, parking lot/sidewalk \$2,613.24; Lukonen, Douglas, soap \$37.90; Lyle signs, signs \$2,651.55; McCarty, Donald, CAA \$414.87; McLeod's Print, books \$290.75; MCI, telephone \$119.83; Mad Jack's, budget hearing meal \$43.84; MARC, supplies \$1,168.21; Mastercard, travel/meals \$2,889.26; Midstates flooring, repairs \$175.00; Mills Property Mgmt, rentals \$3,057.67; Minnehaha Co Juv., foster care \$4,320.00; Minnehaha Co. Treasurer, MV notices \$70.18; Mobile Electronics, repair camera \$150.00; Morris, M., bond forfeit \$300.00; Mulder, Dee, MI \$161.46; Nat'l 4H Council, supplies \$122.15; Nelson, Darrel, zoning meeting \$41.08; Nelson, Nancy, CAA \$279.72; Northwestern Public Service, utilities \$204.18; O'Brien, Sean, CAA \$172.91; Office Systems, supplies/copier maint \$120.41; Olson, Mike, zoning meeting \$49.08; Outlaw Graphics, decals \$75.00; Pitney Bowes, qtrly payment \$1,351.00; Qualified Presort, MV notices \$577.43; Qwest, database \$300.21; Radio Shack, supplies \$12.87; Raeder, Pam, 4H judge \$55.72; Ramsdell's, propane \$114.00; Reh fuss, Cathy, MI \$15.00; Reliable Corp, office supplies \$981.15; Reliance, phone cards \$1,000.00; Rettedal, Daniel, rent \$325.00; Rochel, Robert, zoning meeting \$45.56; Rude's, furniture \$77.00; Saathoff, Layne, zoning meeting \$49.72; Schwartz, Donna, show judge \$187.12; SD Continuing Legal, qrtly payment \$125.00; SD Dept of Revenue, sheriff trust \$626.10; Sheehan Mack Sales, gaskets \$166.09; Sioux Falls Two-way Radio, parts \$458.00; Sioux Valley Energy, utilities \$42.00; Southbriar Apt, rent \$432.00; Staff Search, temp help \$1,743.40; Swiftel Center, upkeep \$2,500.00; Town & Country, notices \$120.00; VandenBerg Law Firm, CAA \$2,764.00; Verizon, cell service \$200.25; Vlasman, Barry, CAA \$791.80; Volga Tribune, subscriptions \$82.42; Wagner Real Estate, inspection fees \$600.00; Walmart, supplies \$163.69; West Group, law books \$1,331.30; Wieczorek, Terry, CAA \$498.26; Wind Energy Conference, registration \$35.00; Yankton Co Sheriff, service fees \$33.00; Yankton Co Treasurer, MI \$93.55

Director of Equalization, Joyce Dragseth met with the board to discuss the 1921 Building Circuit Court Case, the ProMap GIS Conference, and the Brookings City Review.

Zoning and Drainage Director, Robert Hill met with the board to NRCS and Drainage Ordinances, the E911 Sign Project, Office Moving, and the upcoming Zoning Meeting.

Veterans and Welfare Director, Lionel Torgrude met with the board to discuss the Kingsbury County Veterans Service Officer and assistance for an International Student.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss Personnel Matters, Spot Spraying, Insurance Matters, the Mosquito Spraying Program, and the 4-H Achievement Days.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the Brookings County Highway Road Sealing Project, the DOT Resolutions on Emergency Bridges, and the Striping Programs.

Highway Superintendent, Ted Eggebraaten and Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the damaged bridge, safety concerns, and the upcoming trial.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of June 2005 in the amount of \$28,955.00.

Be it noted, the Highway transfers for the month of June 2005, \$5,778.81 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the following 2005 Brookings County Township Revenue, Clerk, and Treasurer Bond Report was submitted to the board.

Township	Revenue	Clerk's Bond	Treasurer's Bond
Afton	\$24,347.21	\$10,000.00(Void)	\$10,000.00(Void)
Alton	\$40,378.26	\$10,000.00	\$10,000.00
Argo	\$28,516.49		\$20,000.00
Aurora	\$33,176.01	\$10,000.00	\$30,000.00
Bangor	\$51,070.25	\$30,000.00	
Brookings	\$52,210.02	\$10,000.00	\$50,000.00
Elkton	\$14,548.69	\$15,000.00	\$15,000.00
Eureka	\$29,383.26		
Lake Hendricks	\$25,711.72	\$10,000.00	\$20,000.00
Lake Sinai	\$44,127.33	\$10,000.00	\$10,000.00
Laketon	\$36,500.00	\$35,000.00	\$35,000.00
Medary	\$48,181.33	\$50,000.00	\$50,000.00
Oaklake	\$29,965.91	\$10,000.00	\$10,000.00
Oakwood	\$21,015.01		\$10,000.00
Oslo	\$32,498.12	\$30,000.00	
Parnell	\$43,290.36	\$10,000.00	\$10,000.00
Preston	\$31,886.96	\$10,000.00	\$10,000.00
Richland	\$26,204.72	\$10,000.00	\$10,000.00
Sherman	\$23,120.32	\$10,000.00	\$10,000.00
Sterling	\$42,604.56	\$10,000.00	\$10,000.00
Trenton	\$40,246.79		\$10,000.00
Volga	\$48,454.10	\$50,000.00	\$50,000.00
Winsor	\$35,874.98	\$10,000.00	\$10,000.00

Motion by Negstad, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$1,609.77; Reason: Program Funding for 2003 DOJ/OJP Equipment Grant Reallocation-First Project; Receipt # 92382: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$17,447.95; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 92382: Line #22600X4296222. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Commission; Amount: \$1,681.66; Reason: Reimbursed for airfare to NACo Convention; Receipt # 92404/92368: Line #10100X4270111. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Brookings City Police Chief, Tim Tompkins met with the board to discuss the purchase and installation of the Radio Console and the E911 Telephone System.

Motion by Larson, seconded by Klavetter, to table action on the purchase and installation of the Radio Console and the E911 Telephone System until Tuesday, August 9th, 2005. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Motion by Klavetter, seconded by Larson, to rescind the previous motion. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion to rescind passes.

Motion by Klavetter, seconded by Larson, to table action on the purchase and installation of the Radio Console and the E911 Telephone System until Tuesday, August 16th, 2005. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Veterans and Welfare Director, Lionel Torgrude met with the board to discuss Resolution 05-34, a Resolution for a Compromise & Settlement of a County Aid Lien.

Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign Resolution 05-34; A Resolution for a Compromise & Settlement of a County Aid Lien. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

RESOLUTION #05-34

WHEREAS, a County Aid Lien in the amount of \$7,217.10 purports to exist in favor of Brookings county and against Case # 05-111 as lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided by Law.

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorized the Chairman of the County Board and County Auditor to execute the following:

A compromise and release of the lien in full upon payment of \$5,000.00.

Dated at Brookings, South Dakota, this 26th of July 2005.

APPROVED:

BOARD OF COUNTY COMMISSIONERS

Dennis Falken

Deanna Santema

Emil Klavetter

Mary Negstad

Donald Larson

ATTEST:

Janet K. Willmott
County Auditor's Office
Brookings County, South Dakota

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to present the NACo Prescription Drug Update.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, 2006 Budget Hearings, and Correspondence.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy forms for two Second Deputy Treasurer Positions. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy form for the HR/Technology Assistant. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Kristen Witchey and Mark Anawski (pro-rated from January 2005). Promotion: Ben Quam from Part-time Correctional Officer to Full-time Correctional Office @ \$12.05. Transfer: Stacy Steffensen from Full-time HR Assistant/Election Supervisor to Part-time Election Supervisor. New Hire: Martin Hartze, General Maintenance Worker @ \$9.51. Terminations: Robert Mammenga, Rebecca Romkema, Cheryl Anderson, Kristen Witchey.

Commission Assistant/Human Resource Director, Stephanie Vogel distributed the Brookings County Treasurer's Motor Vehicle Revenue Report and Tax Totals for June 2005.

Deputy States Attorney, Wm. Mark Kratochvil presented the board with the States Attorney's Report.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson reported on the National Convention.

Commissioner Negstad reported on the Domestic Abuse Shelter Meeting, the BATA Meeting, the Emergency Management Meeting, the E911 Council Meeting, and the ICAP Meeting.

Commissioner Santema reported on the National Convention.

Commissioner Klavetter reported on the National Convention.

Commissioner Falken reported on the E911 Council Meeting, the Housing Meeting, and the Workers Compensation Board of Trustees Conference.

EXECUTIVE SESSION

Motion by Santema, seconded by Klavetter, to enter into executive session at 9:53am. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 11:45am. Reason - Personnel, Contractual, and Legal. No action at this time.

REGULAR BUSINESS

Be it noted, the Board approved the following Personnel Action Notice: New Hire: Kristin Olsen, HR/Technology Assistant @ \$14.49.

ADJOURNMENT

There being no further business, Chairperson Falken declared the regular meeting adjourned.

BUDGET HEARINGS

Stephanie Vogel and Janet Willmott met with the board to discuss the 2006 Budget.

ADJOURNMENT

There being no further business, Chairperson Falken declared the special meeting adjourned until Tuesday, August 2, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office